#### BIBLIOGRAPHY

AGUSTIN, FRANKLIN B. APRIL 2007. <u>Practices and Perceptions of Member-</u> borrowers of Bad-ayan Buguias Development Multipurpose Cooperative Towards Loan Borrowing and Repayment. Benguet State University, La Trinidad, Benguet.

Adviser: Florentino B. Landacan Jr.

#### ABSTRACT

The study was conducted mainly to determine the practices and perceptions of the member-borrowers of BABUDEMPCO towards loan borrowing and repayment. The study was conducted from January to February 2007.

The total numbers of respondents in the study were one hundred memberborrowers of BABUDEMPCO.

It was found out that most of the respondents are farmers, thus, an agricultural loan is the most type of loan availed loan by the member-borrowers.

As to the practices of member-borrowers towards loan borrowing, most of the respondents were able to prepare project proposals, consulted their family members when they borrowed from the cooperative, personally read and understood all the details in the loans agreement, explained what responsibilities of their co-makers are. Most of the loans of the respondents were actually used to the purpose intended for. On loan repayment, most respondents preferred to ask the cooperative to restructure their loans if they could not settle their loan on time. Most respondents respondents respondents or notice

letters coming from the cooperative promptly. As to their payments, most respondents brought them personally to the cooperative.

On the other hand, as to the perceptions of member-borrowers towards loan borrowing and repayment, the respondents mentioned that borrowing from the cooperative is a way of patronizing its services being offered. They also give positive remarks to the staff. The respondents were satisfied with the services rendered by the staff. The time consumed by the cooperative in processing the loan is perceived by most of the respondents as just enough.

The problems mostly encountered by the respondents affecting their loan repayment are low prices of their produce and they live far from the cooperative that they have a hard time going to the cooperative.

The respondents recommend that the cooperative must conduct regular information dissemination for their loan policies, continuous education of the memberborrowers on their duties and responsibilities; a regular monitoring on the project of the member-borrowers, officers and staff should always be good models by paying their loans on time also, their must be rewards or incentives given to member-borrowers who pay their loans in advance and the staff should undergo trainings on loan processing and effective collection.

ii

# TABLE OF CONTENTS

	Page
Bibliography	i
Abstract	i
Table of Contents	iii
INTRODUCTION	
Rationale	1
Statement of the Problem	3
Objectives of the Study	3
Importance of the Study	4
Scope and Limitation of the Study	4
REVIEW OF LITERATURE	
Loan Practices of Borrowers that Led to Loan Delinquency	5
Practices that can Contribute to Cooperatives Success	5
Perceptions	6
Loans	6
Inability to Repay	7
Problems in the Collection of Loans	7
Definition of Terms	8
METHODOLOGY	
Locale and Time of the Study	9
Respondents of the Study	9

Data Collection	9
Data Gathered	9
Data Analysis	11
RESULTS AND DISCUSSION	
Brief Information on the Cooperatives	11
Practices of the Member-Borrowers in Borrowing Loan in the Cooperative	13
Practices of the Member-Borrowers in Repaying Loan in the Cooperative	20
Respondents' Perception on Borrowing From the Cooperative	24
Respondents' Perception on Loan Repayment	28
Problems Encountered by Member-Borrowers that Affect Their Performance in Loan Repayments	31
Respondents' Recommendations for Improving Their Attitudes and Perceptions on Loan Borrowing and Repayment	33
SUMMARY, CONCLUSIONS AND RECOMMENDATIONS	
Summary	35
Conclusions	37
Recommendations	38
LITERATURE CITED	40
APPENDICES	
Appendix A. Letter to the Respondents	41
Appendix B. Survey Questionnaire	42

#### INTRODUCTION

#### Rationale

A cooperative is primarily organized to provide the necessary common needs of its members that improve and uplift their living condition within the context of the universally accepted cooperative principles of membership, democratic administration, equitable contribution, savings disposal, education and inert cooperative cooperation (Mendoza, 1980). It is also a way of easing financial inadequacy of its members through loans with minimal rates for provident and productive purposes.

Most farmers who need funds for their production organize cooperatives. In 1967, there was a group of 35 people in Buguias, Benguet who pooled their resources to establish a Credit Union. It was named as Bad-ayan Credit Union. On July 10, 1968, it was registered with the Cooperative Administration Office (CAO) with a Certificate of Registration No. 001964 under the Republic Act No. 2023. However, the association became dormant for a period of five years.

On October 1971, the association was re-organized wherein a series of membership seminars was conducted to refresh the old members regarding the importance of credit union. On May 10, 1976, the credit union was registered as a precooperative under the Bureau of Cooperative and Development thereby mandated to elect its set of Board of Directors and committee members. It adopted the name Bad-ayan Credit Cooperative Union, Inc. The cooperative operated fruitfully thus, they were able to acquire land and built an office for the Cooperative Union in 1982.



On May 22, 1989, the Bad-ayan Credit Union Inc. was renamed as Bad-ayan Buguias Development Cooperative, Inc. with Registration No. CAR ff-009 under the Office of Bureau of Agricultural Cooperative Development. Finally, on October 18, 1994, the cooperative amended its name to Bad-ayan Buguias Development Cooperative (BABUDEMPCO) that becomes its name until the present. The said amendment was done in response to the memorandum from the CDA calling cooperatives registered under the RA 6938 to drop the word incorporated.

Just like other cooperatives, BABUDEMPCO has experienced difficulties in its operation that nearly lead to its bankruptcy. Like in 1990 during the killer Earthquake, their members' products were destroyed that resulted to the decline of their income. With this, the members were not able to repay their loans to the cooperative and there were no deposits generated from the members. Nevertheless, because of the financial assistance from some local and international institutions, the cooperative was able to stand with its feet again and it continued to grow until now.

At present, the cooperative has a total membership of 3, 997 composed of 1,628 regular members and 2,369 associate members. It operates in the whole municipality of Buguias, Benguet. Credit is one of its services and like many credit cooperatives organized in the country, BADUDEMPCO has been experiencing problems on its lending operation. In fact, it was not able to establish a satisfactory track record in its lending operation. As of July 2006, about 1,029 member-borrowers availed of loans from the cooperative.

The member-borrowers have a vital role in making the credit operation of the cooperative a success. If members used their loans in a proper way, then they could be



able to pay their loans on time to the cooperative. This only means that one of the main factors to look on is the member-borrower's practices and perceptions regarding borrowing and repayment of his loans. This is what the study intended to determine.

#### Statement of the Problem

Specifically, the study was conducted to find the answers to the following questions:

1. What are the types of loan being offered by the cooperative that are mostly availed of by the member-borrowers?

2. What are the practices of member-borrowers towards loan borrowing and repayment?

3. What are the perceptions of member – borrowers towards loan borrowing and repayment?

4. What are the problems encountered by the member-borrowers that affect their performance in loan repayment?

5. What are the solutions to the problems identified?

# Objectives of the Study

The objectives of the study are as follows:

- 1. To determine the types of loans being offered by the cooperative that are mostly availed of by the member-borrowers;
- 2. To determine the practices of member-borrowers towards loan borrowing and repayment;



- 3. To determine the perceptions of member-borrowers towards loan borrowing and repayment;
- 4. To find out the problems of the member-borrowers that affect their performance in paying their loans to the cooperative; and
- 5. To recommend possible solutions to the problems identified.

# Importance of the Study

The results of this study could be used by the cooperative as a basis in formulating and strengthening the implementation of its loan polices.

Moreover, the results of the study could be used as a guide for the cooperative in planning and conducting the necessary activities or programs that would improve the attitudes and perceptions of the member-borrowers towards borrowing and repaying their loans which could generally improve their performance in the cooperative.

Students or any researcher planning to conduct related studies could use the results of this study.

# Scope and Limitation of the Study

This study mainly concentrates on determining the practices and perceptions of the member-borrowers of Bad-ayan Buguias Development Multipurpose Cooperative towards borrowing and repayment of their loans and the problems affecting the memberborrowers' performance in paying their loans. The study was conducted from January to February 2007.



#### **REVIEW OF LITERATURE**

# Loan Practices of Borrowers that Led to Loan Delinquency

Taganas (1979) found out that the failure of farmers to pay loans on time at maturity was caused by diversion of loan to non-farm activities. This was due to late release of the loan which motivated them to divert it to purpose other than the intended purpose. As a result, nothing was used on the intended purpose. This further resulted to the extent of selling their house, lands just to augment the amount needed for land preparation and other expenditures. Others sold their houses to pay their debts when the collateral used was forfeited.

# Practices that can Contribute to Cooperative Success

Fajardo and Abella (1990) mentioned several factors that have been contributing to the success of cooperatives in the past. The following factors were as abed on a survey of successful cooperatives in the country: 1) continuous training and education of the officers, members and employees, 2) Appropriate and adequate organizational structures to cope with the varying and increasing needs and problems of the cooperative members and the community, 3) Progressive and people-oriented on loan savings, education, management and community development, 4) Presence of effective, honest and dedicated cooperative and community leaders, 5) Active involvement and participation of officers and members in the affairs of their cooperatives and the community, 6) Trust and confidence in cooperative officers, 7) Dependence on self-help process in achieving their



programs and projects, 8) Wise election of cooperative officers, 9) Spirit of cooperation and camaraderie prevails among the officers, members and employees of the cooperative, 10) Efficient service for the promotion of social and economic advancement of cooperative members, good public relation and 11) availability of competent and honest managers.

#### Perceptions

In psychology and the cognitive science, perception is the process of acquiring, interpreting, selecting, and organizing sensory information.

Taylor (1970) found out that one's perception is of a certain thing that determines the overt behavior exhibited under a given condition. Perception is the process of becoming aware of objects, qualities, relation or problems by way of the sense organ which is closely related to actions. He concluded also that an individual's perception affects his behavior and how he perceives a situation.

#### Loans

For many years, cooperative has been always there to help. It's just absolutely impossible to think how men survived through ages if they did not help one another. History books now tell us that cooperativism has been a practice since before. But today's modern world, there was a great improvement in cooperative operation. One great improvement is loan assistance to members.

Simple definition of loan is the act of lending and/or lending with an interest. A member loans out money for many purposes such as production purposes, for buying



facilities and equipment needed in the farm, or family expenses during the period between planting and harvesting of crops for farm improvement and for other purposes (World Book Encyclopedia, 2004).

#### Inability to Repay

According to Sacay (1985), sheer poverty seemed to be the primary root cause of delinquency. The common rural folks had become heavily indebted because they needed credit to cover up their chronic cash deficit and sustain their subsistence level of expenditures.

Block and Hirt (1987) also stated that people with low level of formal education would inherently be a poor credit risk. The TBAK observation shows the importance of providing for a sustained education campaign to ensure that member-borrowers are sufficiently informed on the ways and practices of the cooperative especially with respect to credit and obligation to pay back their loan.

#### Problems in the Collection of Loans

Delinquent loans in cooperatives are due to circumstances which if not properly managed will result to tremendous financial set back and loss of confidence of memberborrowers in the cooperative's lending services.

Macaranas (1994) stated that loan delinquency has always been a big problem among cooperatives and the failure to recognize this problem and institute the necessary remedy led to the demoralization of both members and officers and ultimately to the failure of the cooperative.



#### **Definition of Terms**

Perceptions. The process of becoming aware of objects, qualities, relations or

problems by way of the sense organ that is closely related to actions.

Credit. It refers to the engine of socio-economic upliftment of big and small

entrepreneurs of the rural poor.

- Loan. An amount of money given to somebody on the condition that it will be paid back later.
- Capacity. Refers to borrower's ability to pay back the sum borrowed based on his

or her earning capacity.

Loan repayment. It is an extinguishing liabilities.

Delinquent. It refers to a member-borrower's loan accounts have experienced

difficulties whose full collection of principal and interest are doubtful.





## METHODOLOGY

#### Locale and Time of the Study

The study was conducted at Bad-ayan Buguias Development Multi-Purpose Cooperative located at Buguias, Benguet, which is widely known as one of the major producers of high yielding vegetable varieties in the province. Figure 1 shows the locale of the study. The study was conducted from January to February, 2007.

#### Respondents of the Study

The respondents of the study were the member-borrowers of Bad-ayan Buguias Development Multi-purpose Cooperative with loans that are classified as current accounts. One hundred respondents were randomly chosen from the list of borrowers provided by the cooperative.

#### Data Collection

A survey questionnaire was used as the instrument in gathering the information and data needed in the study. An interview was also done with the manager of the cooperative and some of the respondents for additional information.

#### Data Gathered

The data gathered were the practices and perceptions of the member-borrowers of Bad-ayan Buguias Development Multipurpose Cooperative towards loan borrowing and repayment.



# Data Analysis

The data was tabulated, analyzed and interpreted according to the objectives of this study using the descriptive statistics like frequency and percentage methods.





#### **RESULTS AND DISCUSSION**

#### Brief Information on the Respondents

Table 1 presents the occupation, number of loan and total loans availed of by the respondents from the cooperative.

<u>Occupation</u>. Sixty-two of the respondents are farmers, 12 respondents are working in government offices, seven are employees of the cooperative, and 10 respondents are laborers. A Few of the respondents are businesspersons and housekeepers. The results show that most of the respondents are involved in farming.

<u>Types of loan mostly availed of by the respondents.</u> The cooperative offers the following types of loan: agricultural loan, emergency loan, educational loan, salary loan, commercial loan and industrial loan. As shown in Table 1, 84% of the respondents availed of the agricultural loan while a few (27%) of the respondents availed of the emergency loan. Only very few of the respondents availed of the other types of loans.

The results show that agricultural loan is usually availed of by most of the respondents for the reason that most of the respondents are farmers. Agricultural loan is for procurement of farm inputs, improvement of farms, marketing of farm products and others.

<u>Number of times the respondents have availed of loans.</u> Fifty percent of the respondents had already availed of loans more than thrice from the cooperative; 26%, twice; 17 respondents, first time to borrow from the cooperative and seven respondents, third time to borrow from the cooperative.



The result implies that most of the respondents established a long credit relationship with the cooperative. This also means that most of the respondents performed well in their payments thus the cooperative was able to give them another loan after satisfying their previous loan.

Table 1. Occupation, types of loans mostly availed of by the member-borrowers and number of times the member-borrowers availed of loans in the cooperative

PARTICULAR	FREQUENCY	PERCENTAGE (%)	
Occupation			
Farmers	62	62	
Cooperative Employees	7	7	
Government Employees	12	12	
Businessmen	-3-	3	
Laborers	10	2	
Housekeepers	6	6	
TOTAL	100	100	
Types of loans availed of by the member- borrowers			
Agricultural Loan	84	84	
Emergency Loan	27	27	
Educational Loan	7	7	
Salary Loan	6	6	
Commercial Loan	4	4	



PARTICULAR	FREQUENCY	PERCENTAGE (%)
Industrial Loan	3	3
TOTAL	131	
Number of times the respondents have availed of loans in the cooperative		
Once	17	17
Twice	26	26
Thrice	7	7
More than thrice	50	50
TOTAL	100	100

## Practices of the Member-Borrowers in Borrowing Loans in the Cooperative

<u>Number of respondents who prepare project proposal.</u> Project proposal is prepared to determine the various activities to be done in carrying out the project and generally, to determine the feasibility of the project to be undertaken.

Table 2 presents that most (77%) of the respondents prepared project proposal before borrowing from the cooperative. The remaining 23% of the respondents did not prepare project proposal because of lack of knowledge to do it. According to them, the project proposal was not also a compulsory requirement for availing of loans from the cooperative. The result shows that a great majority of the respondents planned carefully where they would invest their loans. Therefore, when their loan is released they know already where to spend and how to spend it.



RESPONSE	FREQUENCY	PERCENTAGE (%)
Prepared project proposal	77	77
Did not prepare project proposal	23	23
TOTAL	100	100

Table 2. Response of the respondents as to whether they prepare project proposal

<u>Number of respondents consulting their family members when borrowing.</u> Table 3 shows that 91% of the respondents have consulted their family members before they borrowed from the cooperative while 9% of the respondents did not consult their family members.

This means that majority of the family members have a knowledge or idea about the loan availed of by the respondents. The family members could be the spouse, children or parents of the member-borrowers. A great percentage of those who consulted their family members is attained since the cooperative has required the member-borrowers to let their spouses sign the loan papers especially when conjugal properties are offered as collateral to the cooperative.

<u>Number of respondents who read and understood the loans agreement.</u> Table 4 presents the number of respondents who read and understood the loans agreement before signing it. Loan agreement refers to the promissory note and other released papers that the borrower has to read and sign before the cooperative could release the loan.

Most (61%) of the respondents said that they personally read and understood every detail written in the loan agreement. Thirty (30%) of the respondents said that they



just filled-in the information required in the loan agreement and submitted it to the cooperative. Whereas, 9% of the respondents cannot read so they let someone to fill-up the information without explaining the contents to them.

The result shows that most of the member-borrowers cared to read and understand the contents of the loan agreement before filling-up the required information and finally submitting it to the cooperative. With this, they were aware of the terms and conditions of their loans such as their due date, amortization, and the penalty or surcharge for not paying on time and others related to their loans.

<u>Number of respondents who explained the responsibilities of their co-makers.</u> The borrowers are required to have co-makers to sign the loan agreement and even to appear at the cooperative during the release of the borrower's loan. The co-makers are understood to have responsibilities in the loans of the borrower, as they could be the ones to pay when the borrower will not be able to pay the loan.

Table 5 shows the number of the respondents who explained what the responsibilities of their co-makers are. Eighty (87%) of the respondents said that they explained what are the responsibilities of being their co-makers or guarantors whereas only 13 or 13% of the respondents said that they did not explain the responsibilities of their co-makers since they assumed that they already know it.

The result shows that most of the respondents informed their own co-makers of their responsibilities.



RESPONSE	FREQUENCY	PERCENTAGE (%)
Consulted family members	91	91
Did not consult family members	9	9
TOTAL	100	100

Table 3. Response of the respondents as to whether they consult their family members when borrowing

Table 4. Response of the respondents as to whether they read and understood the loan agreement

RESPONSE	FREQUENCY	PERCENTAGE (%)
Personally read and understood it	61	61
Just fill-in the information required and submit in the cooperative	30	30
Did not read it	9	9
TOTAL	100	100

Table 5. Response of the respondents who explained the responsibilities of their comakers

RESPONSE	FREQUENCY	PERCENTAGE (%)
Explained	87	87
Did not explain	13	13
TOTAL	100	100



Number of respondents who actually used their loans for the intended purpose. One information contained in the loan application is the purpose of the borrower for loaning. The purpose written by the borrower in the application form must be carried out once the loan is approved and released.

Table 6 shows the number of respondents who really used their loans for what they have stated in their loan application. Almost all (97%) of the respondents said that they actually used their loan in the purpose they have stated in their loan application whereas only 3 or 3% of the respondents said that they diverted it to other purposes others than what they have originally stated in their loan application.

Moreover, most of the respondents used their loans for procurement of farm inputs since most of them are farmers and some used it for educational purposes like for paying the tuition fees of their children and other school needs. Few respondents used their loans for buying medicines or seed capital for business and others.

The result shows that the respondents knew how to follow or implement honestly the purpose they have stated in their application form.

RESPONSE	FREQUENCY	PERCENTAGE (%)
Used for the intended purpose	97	97
Did not use for the intended purpose	3	3
TOTAL	100	100

Table 6. Response of the respondents as to whether they used their loans for the intended purpose



<u>Number of respondents who used immediately their loans for their project</u>. The loan, upon release from the cooperative should be used in the project immediately. This practice of putting immediately using the project to the project would spare the borrowers from spending their loans for other purpose or being subjected to misspending or even losing the money. With this, Table 7 shows the number of respondents who utilized immediately their loans for their planned project.

It is noted that almost all (96%) of the respondents revealed that as soon as their loan was released, they used it immediately for their project while very few or (4%) said they waited for weeks before finally using their loan.

This shows that most of the respondents planned already where to put their loans. This confirms that most of the respondents prepare project proposal on where and how to spend their loan.

Table 7. Response of the respondents as to whether they used their loans immediately for their project

FREQUENCY	PERCENTAGE (%)
96	96
4	4
100	100
	96 4

<u>Number of respondents who borrowed only from the cooperative.</u> Table 8 shows the number of respondents who availed of loans only from the cooperative. Sixty-six percent of the respondents said that they only availed of loans from the cooperative.



Whereas, thirty-four percent of the respondents loaned-out from other lending institutions aside from the cooperative. They reasoned out that they were forced to borrow from other sources since they were given a small amount by the cooperative which is not enough to finance their projects.

The result reveals that most of the respondents made the cooperative as their only source of loans thus; there is greater probability that they could be able to pay their loans.

FREQUENCY	PERCENTAGE (%)
66	66
34	34
100	100
	66 34

Table 8. Response of the respondents as to whether the cooperative is the only source of their loan

<u>Number of respondents who have savings deposits in the cooperative.</u> Table 9 shows the number of respondents who have made savings deposit in the cooperative that they could use it as payments for their loans.

Out of the 100 respondents, 94 said that they deposited their savings in the cooperative. Some of them even deposited their daily collections from their business and withdrew it upon their payment time. Some respondents said that they were not able to have savings deposit on a regular basis but once they had extra money, it surely went to the cooperative. Only four respondents answered that they never had savings deposit in the cooperative. The results show that most of the respondents knew how to save in the



cooperative, which they could use it as payments for their loans. On the other hand, the cooperative is at least comfortable since there are savings of its member-borrowers that could be frozen and withdrawn if they could not be able to pay their loan.

cooperative	-	U		
RESPONSE	FREQUENCY	PE	RCENTAGE (%	%)

Table 9. Response of the respondents as to whether they are having savings deposit in the

RESPONSE	FREQUENCY	PERCENTAGE (%)
With savings deposit in the coop	94	94
Without savings deposit in the coop	6	6
TOTAL	100	100

<u>Number of respondents who followed their mode of payment as stated in the loan</u> <u>agreement.</u> Table 10 shows the number of respondents who followed the mode of their payment. Sixty-two of the respondents said sometimes, 37 respondents answered always and only one respondent said never.

The result tells that most of the respondents do not pay regularly when they have to pay and only few of them followed their schedule of payment, like monthly or weekly.

Number of respondents who maintained a record of their payments. Table 11 shows the number of respondents who had their own record of their payments.

It is noted that majority (81%) of the respondents kept records of their payments. According to them, they recorded every payment they made to the cooperative in their



Practices of the Member-Borrowers in Repaying Loans in the Cooperative

notebooks and they compare their loan balances as reflected in their notebook to the record on the cooperative. With this, they could easily track down if there are discrepancies. Whereas, only few (19%) of the respondents did not have records of their own payments, they trusted that their payments were properly accounted for so they just relied on the records of the cooperative and the official receipts they were keeping.

The results show that the most of the respondents are very concern on their payments thus, they have records of their own payments. This is a way also of identifying if errors are incurred by comparing the balances from the borrower's record with that of cooperative's record.

	RESPONSE	FREQUENCY	PERCENTAGE (%)
Always		37	37
Sometimes		62	62
Never		1916	1
TOTAL		100	100

Table 10. Response of the respondents as to whether they follow their mode of payment

Table 11. Response of the respondents as to the way they recorded their own payments

RESPONSE	FREQUENCY	PERCENTAGE (%)
With personal records	81	81
With out personal records	19	19
TOTAL	100	100





<u>Number of respondents who kept official receipts of their payment.</u> It is noted that most (69%) of the respondents were always kept the official receipts given to them as they paid serving as a document of their payment of their loans, 29 respondents said sometimes and 2 respondents said they never kept their receipts (Table 12).

The results show that most of the respondents are aware of the importance of keeping all the receipts of their payments. They have something to show as evidence if problem on their payment arises.

RESPONSE	FREQUENCY	PERCENTAGE (%)
Always	69	69
Sometimes	29	29
Never	2	2
TOTAL	100	100

Table 12. Response of the respondents as to how often they kept official receipts of their payments

Actions of the respondents if they could not pay their loans on time. Table 13 shows the actions that the respondents would do if they cannot be able to settle their loans once it will due. Sixty-five mentioned that they would ask the cooperative to restructure their loans, 22 said they would borrow from their immediate family members, co-makers or neighbors, 15 respondents would ask the cooperative to offset their unpaid accounts with their savings deposit, 10 said they will sell properties in order to pay their loans and only 4 respondents said that they would resign from the cooperative.



It is noted from the results that most of the respondents would try to exhaust all possible remedies just to pay their loans if they would not be able to settle them on time.

<u>Number of respondents who responded promptly to the reminder or notice letters</u> <u>from the cooperative.</u> Table 14 shows the number of respondents who promptly responded to the reminder or notice letter of the cooperative.

Majority (51%) of the respondents said that only sometimes did they had respond promptly to the reminder or notice letter from the cooperative. They reasoned out that they had no time to go to the cooperative immediately as they received the notice or they had no payment to bring to the cooperative. Whereas, few (49) of the respondents responded promptly to the notice coming from the cooperative.

The result shows that all the respondents are at least responding to the notices from the cooperative however, only a few gave immediate attention to the notices upon receiving it.

RESPONSE	FREQUENCY	PERCENTAGE (%)
Sell properties	10	10
Ask the cooperative to restructure the loan	65	65
Borrow from friends, family members, neighbors	22	22
Offset with the savings deposit	15	15
Resign from the cooperative	4	4
TOTAL	116	116

Table 13. Actions of respondents if they could not settle their loans on time

Practices and Perceptions of Member-borrowers of Bad-ayan Buguias Development Multipurpose Cooperative Towards Loan Borrowing and Repayment / Franklin B. Agustin. 2007



RESPONSE	FREQUENCY	PERCENTAGE (%)
Always	49	49
Sometimes	51	51
TOTAL	100	

Table 14. Response of respondents as to whether they respond promptly to the reminders or notices coming from the cooperative

# Respondents' Perception on Borrowing from the Cooperative

Perception of the respondents on the reasons for borrowing from the cooperative. Table 15 shows the perception of the respondents why they borrowed or availed of loans from the cooperative. Sixty-five of the respondents answered that borrowing from the cooperative is a way of patronizing the cooperative's service, 51% of the respondents answered that the cooperative charged lesser interest rate and other fees as compared to other lending institutions. Seven respondents said that the loan processing is short meaning the borrower could get his/her loan from the cooperative in a shorter span of time. Only very few respondents answered that the staff is friendly and they could avail of higher loan from the cooperative. These drove them to borrow from the cooperative.

<u>Perception of the respondents on the character of staff members assigned in the</u> <u>loan section.</u> Table 16 presents the perception of the respondents on the character of the staffs assigned in loans section. Seventy percent of the respondents answered that the staff were helpful and accommodating, 52% said that they were friendly and 17% said that they were courteous at all times. Only one respondent said that the staff members



were not friendly and accommodating. The results show that most of the respondents have positive remarks with regard to the character of the staff members who were assigned in the loan section of the cooperative.

RESPONSE	FREQUENCY	PERCENTAGE (%)
It is a way of patronizing the service of the cooperative	65	65
Lesser interest rate and other fees	51	51
Friendly staff	4	4
Loan processing is fast	7	7
Loan ceiling is higher	2	2
TOTAL	129	
*Multiple response	And And And And	

Table 15. Respondents' perception on the reasons for borrowing from the cooperative

Table 16. Respondents' perception on the character of the staff members assigned to loan section in the cooperative

RESPONSE	FREQUENCY	PERCENTAGE (%)
They are friendly	52	52
They are courteous at all times	17	17
They are helpful and accommodating	70	70
Not friendly and accommodating	1	1
TOTAL	140	

\*Multiple response



<u>Perception of the respondents on the services of the staff members assigned to the</u> <u>loan section.</u> Ninety-six percent of the respondents were satisfied with the services rendered by the staff members assigned to their loan section while only 6% of the respondents were not satisfied (Table 17). The result shows that the staff members were performed their respective tasks or functions properly as confirmed by the high approval of the respondents about their service.

 Table 17. Satisfaction of the respondents about the services of the staff members assigned to the loan section

RESPONSE	FREQUENCY	PERCENTAGE (%)
Satisfied	94	94
Not satisfied	6	6
TOTAL		100
	a the second is	

Perception of the respondents on the processing time for loans by the cooperative. Eighty-seven respondents agreed that the processing time for loans by the cooperative was just enough; eight respondents said that it was too long while five respondents said that the processing time was too short (Table 18).

The results show that most of the respondents were contented with the time the cooperative processed their loans from the filling of application until the releasing of loans.



RESPONSE	FREQUENCY	PERCENTAGE (%)
Too long	8	8
Enough	87	87
Too Short	5	5
TOTAL	100	100

Table 18. Perceptions of the respondents on the loan processing time by the cooperative

<u>Perception of the respondents on the terms and conditions of the loans offered by</u> <u>the cooperative.</u> Table 19 shows the respondents' perceptions on the terms and condition of the loans offered by the cooperative. 86 or 86% of the respondents were satisfied with the terms and conditions of the loans offered by their cooperative while only 11 or 11% of the respondents were not satisfied. The result implies that most of the respondents agreed with the terms and conditions of the loans which imposed by the cooperative.

 Table 19. Satisfaction of the respondents on the terms and conditions of the loans offered by the cooperative

RESPONSE	FREQUENCY	PERCENTAGE (%)
Satisfied	89	89
Not satisfied	11	11
TOTAL	100	100



## Respondents' Perception on Loan Repayment

<u>Respondents' perception on the reasons for paying their loans on time</u>. Seventyone percent of the respondents claimed that paying loans on time is a responsibility that should be done by any borrower. Forty-two of the respondents said to earn a good reputation in the cooperative, 16 respondents said to be able to avail of higher loans, 24 respondents said for other members to have something to borrow and 10% of the respondents, for the cooperative to be able to generate an income (Table 20).

RESPONSE	FREQUENCY	PERCENTAGE (%)
It is a responsibility of a borrower	71	71
To earn a good reputation in the cooperative	42	42
To be able to avail of higher loan	16	16
So that members have something to borrow	<b>1916</b> 24	24
For the cooperative to generate an income	10	10
TOTAL	163	163

## Table 20. Respondents' reasons for paying loans on time

\*Multiple response

Perception of the respondents on whether loans from the cooperative should be settled first before paying loans from other sources. Twenty-three respondents fully agreed that payments should be made first for the loans in the cooperative before paying loans to other sources. Sixty-eight agreed while only nine respondents disagreed (Table

21).



The results show that most of the respondents have positive perception that loans from the cooperative should be given priority in terms of payment than the loans to other sources. This confirms that the respondents have internalized the philosophy that cooperative is owned, managed and controlled by the members thus, they prioritized their payment to the cooperative before the others.

Table 21. Perception of the respondents as to whether loan payment should be prioritized over loans to other sources

R	ESPONSE	FREQUENCY	PERCENTAGE (%)
Fully agree		23	23
Agree		68	68
Disagree		9	9
TOTAL		100	100
		ascher his	

Perception of the respondents on the performance of the collectors of the cooperative. Table 22 shows that most of the respondents had positive remarks on the performance of the collectors of the cooperative. Twenty-seven respondents rated the performance of the collectors as very good, 71 respondents' rated good while only two respondents gave poor rating to the collectors. The positive rating given by the respondents to the collectors was due to the remarkable attitudes of the staff members such as they were strict in implementing their collection policies, but they were courteous in collecting, they had integrity and credibility, they maintained good rapport with the borrowers and they maintained complete and accurate collection records.



RESPONSE	FREQUENCY	PERCENTAGE (%)
Very good	27	27
Good	71	71
Poor	2	2
TOTAL	100	100

Table 22. Perception of the respondents on the performance of the collectors of the cooperative

<u>Respondents' perception as to how accurate and complete record the recording</u> <u>loan collection</u>. Table 23 presents that 59 respondents said that the cooperative maintained an accurate and complete record of the payments whereas 41 respondents said sometimes.

The result reveals that majority of the respondents believe that the cooperative is properly recording their payments and their records are properly kept at the office. On the other hand, only few respondents said sometimes. According to them, they experienced some instances wherein their loan balances in their own records do not jive with the cooperative's record. This happened when sometimes the staffs forgot to record immediately their payments thus, they have to show receipts of their payment to correct the discrepancy.



RESPONSE	FREQUENCY	PERCENTAGE (%)
Always	59	59
Sometimes	41	41
TOTAL	100	100

Table 23. Perception of the respondents as to how accurate and complete their recording of loan payments

Perception of the respondents on areas for improvement of the collectors. The cooperative has three collectors. Table 24 shows the areas that the respondents perceived should be improved among the collectors. Most (48%) respondents answered the staff members should improve in the way they deal with the borrowers, 41 respondents said they should do something in their strategies of collecting payment, 26 respondents said about their character and 13 respondents answered about their recording of their payments.

# Problems Encountered by Member-Borrowers That Affect Their Performance in Loan Repayments

Table 25 presents the problems encountered by member-borrowers that affect their performance in loan repayments.

Since majority of the respondents were farmers, most (54%) of their problem is because of low prices of their produce. It is understood that when price of vegetables goes down the farmers' income is affected causing them not to be able to pay their loans to the cooperative. Fourteen percent of the respondents said that they live very far from the cooperative and there were no collectors going to their place. Since they live far, they have hard time going to the cooperative to pay their loans especially when they are busy in their farms. Another fourteen respondents said that the loan was not used wisely thus, they could not generate income for the repayment.

Only few (5%) mentioned that the cooperative's record does not conform with their records and seven of the respondents mentioned that some of the officers and staff members of the cooperative are not models to the member-borrowers since they themselves had delinquent loans in the cooperative. Somehow, this influenced the member-borrowers not to pay their loans also.

Lastly, ten respondents claimed that the term and conditions of their loans were not properly explained to them.

RESPONSE	FREQUENCY	PERCENTAGE (%)
Strategies in collection	41	41
Character	26	26
Dealing with the borrowers	48	48
Recording of payment	13	13
TOTAL	128	

Table 24. Perception of the respondents on the areas for improvements of the collectors

\*Multiple response
RESPONSE	FREQUENCY	PERCENTAGE (%)
Located far from the cooperative	14	14
Low prices of the produce	81	81
Cooperative's record do not conform with the member's record	5	5
Some officers and staff set bad examples	7	7
Lack on management skills on the project	<b>E</b> 14	14
TOTAL	112	
	A A A A A A A A A A A A A A A A A A A	
Respondents' Recommendations for Imp Their Attitudes and Perceptions on Loan		

Table	25.	Problems	encountered	by	the	member-borrowers	that	affected	their
performance in loan repayments									

Their Attitudes and Perceptions on Borrowing and Repayment

Table 26 shows that 69% of the respondents recommended that the cooperative must conduct regular information dissemination about loan policies, fifty five percent said a continuous education for the member-borrowers on their duties and responsibilities must be conducted regularly, fifty one percent of the respondents said that a regular monitoring on the projects of the member-borrowers should be conducted to determine whether they used the loans properly, forty seven percent of the respondents mentioned that officers and staff members should always be good models in paying their loans on time also, forty five percent of the respondents said that there must be rewards or



incentives given to the member-borrowers who pay their loans in advance or on time for them to be encouraged. Moreover, thirty percent of the respondents said that staff members should undergo further trainings on loan processing and collection.

RESPONSE	FREQUENCY	PERCENTAGE (%)
Conduct regular information		
dissemination on the loan policies	69	69
The staffs should undergo trainings on		
loan processing and collection	30	30
Regular monitoring on the projects of the borrower	51	51
The officers and staffs should always be good model by paying their loans		
regularly	47	47
Conduct continuous education to the member-borrowers on the duties and responsibilities	<b>55</b> <b>016</b>	55
There must be rewards or incentives to		
the member-borrowers	45	45

#### Table 26. Recommendations of the respondents

uitiple response



#### SUMMARY, CONCLUSIONS AND RECOMMENDATIONS

#### <u>Summary</u>

The study was conducted mainly to determine the practices and perceptions of the member-borrowers of Bad-ayan Multipurpose Cooperative towards loan availment and repayment. Bad-yan Multipurpose Cooperative is engaged in various operations; but credit operation is their main source of income.

The respondents of this study were the member-borrowers of the cooperative. A total of 100 respondents were randomly selected from the list of the cooperative. A structured questionnaire was used to gather the data and information needed. The data were then tabulated and analyzed statistically with the use of frequency and percentage.

It was found out that most of the member-borrowers availed of agricultural loans. Majority had already availed of loans from the cooperative more than thrice.

Concerning the practices of the respondents on loans availment, most of the respondents were able to prepare project proposals and most consulted their family members when they borrowed from the cooperative. Before filling –up the loan agreement, most respondents mentioned they personally read and understood all of its details. They also explained what responsibilities of their co-makers are. Most of the loans of the respondents were actually used to the purpose intended for.

According to the respondents, borrowing from the cooperative is a way of patronizing its services being offered. As to the character of the staff members assigned to the loan section, most respondents gave positive remarks stating that staff members are helpful and accommodating. Generally, the respondents were satisfied with the services



rendered by the staff. The time consumed by the cooperative in processing the loan is perceived by most of the respondents as just enough.

On loan repayment, most of the respondents followed their mode of payment. In paying, most respondents asked official receipts and kept them. They have their own record of their payments also. When they could not settle in due time, most respondents preferred to ask the cooperative to restructure their loans. On the other hand, the respondents responded to the reminders or notice letters coming from the cooperative promptly. As to their payments, most respondents brought them to the cooperative.

Regarding the perceptions of the member-borrowers on loan repayment, most respondents said that loans must be paid since it's a main responsibility of the memberborrower and a means of earning a good reputation in the cooperative. When asked whether loans from the cooperative should be settled first before loans from other sources, most respondents agreed it. The performance of the collectors was given a rating of good by most respondents and they recommended that they should improve their dealings with the borrowers. As to the records of loans maintained by the cooperative, majority of the respondents answered always accurate and complete.

The problems encountered by the respondents affecting their loan repayment are low prices of their produce; they live far from the cooperative that they have a hard time going to the cooperative; lack of skills to manage their projects and the cooperative's records do not conform with their records.

Finally, the respondents were asked for their recommendations on how to improve their attitudes on loan availment and repayment. Their recommendations are as follows: the cooperative must conduct regular information dissemination for their loan



policies; continuous education of the member-borrowers on their duties and responsibilities; a regular monitoring on the project of the member-borrowers, officers and staff should always be good models by paying their loans on time also; there must be rewards or incentives given to the member-borrowers who pay their loans in advance and the staff should undergo trainings on loan processing and effective collection.

### Conclusions

The following conclusions are derived based from the results of the study:

- From the various types of loan being offered by the cooperative, agricultural loan is mostly availed of by the member-borrowers.
- 2. Most respondents prepared project proposal, and consulted their family members when borrowing, explained the responsibilities of their co-makers, asked technical advice from the cooperative, borrowed loans only from the cooperative, and used their loan for the intended purpose.
- 3. Most respondents believe that paying the loan is a main responsibility of a borrower. Moreover, the respondents have positive remarks on the character and services of the staff assigned to the loan section. Most respondents are contented also with the loan processing time.
- 4. Most of the respondents followed their mode of payment, kept their receipts and recorded their own payments and responded promptly to the notices from the cooperative. As to their payments, most respondents brought them cooperative. Majority of the respondents said the cooperative always maintained an accurate and complete record.



- 5. Low prices of products and the far distance to cooperative were identified by the respondents as the main causes of their poor performance in loan repayment.
- 6. The recommendations to improve attitude and perceptions on loan availment and repayment are: conduct of regular information dissemination on loan policies, continuous dissemination education to the member-borrowers about their duties and responsibilities, a regular project monitoring, officers and staff should be good models, rewards or incentives to be given to those who pay in advance and staff should undergo trainings on loan processing to be more efficient.

### Recommendations

The following recommendations are:

1. The cooperative should conduct the following:

a) Continuous information dissemination of their loan policies for all the members to be well informed. The dissemination could be done during meetings or activities by distributing brochures containing the loan policies to the members or posting them on the cooperative's bulletin board to be accessible to all the members;

b) Preparation of project plan that will enable the member-borrowers to use their loans properly on a feasible project that would make them earn enough for the repayments of their loans;



c) Seminars for the staff especially the collectors on strategies in collecting, personality and values development and record keeping. These seminars would somehow improve and develop the staff to become more efficient and effective in discharging their functions.

d) Livelihood trainings so the member-borrowers will have alternative or additional source of income especially if the price of their products goes down. If they have other sources of income, they would have savings for their loans.

- 2. Since the respondents have positive impressions on the character of the staff and at the same time are satisfactorily contented with their services, the staff members therefore recommended to maintain or further improve what they are currently doing in the cooperative for them to be accepted by the memberborrowers.
- 3. The members of the cooperative are scattered in the different barangays of Buguias and one of the identified problem is the far distance of the members from the cooperative that is situated at Baculungan Sur. With the large number of borrowers, it is recommended that the cooperative would add to its existing field offices that are located in Abatan and Bot-oan only. This would facilitate the collection of the payments of the borrowers and at the same time entice savings deposit among the people in the place.



### LITERATURE CITED

- BLOCK, S.B. and HIRT, G.A., 1987. Foundation of Financial Management. Illinois, USA: Irwin Homeland. Pp. 199
- FAJARDO, F.R. and ABELLA. F. P. 1990. Cooperatives. Rex Printing Company Inc.: Quezon City, Philippines. Pp 129.
- MACARANAS, M.J. 1994. Manual Training Cooperative Management Staff. International Labour Organization Cooperative. Entrepreneurs for Rural Development: Quezon City, Philippines. Pp. 1, 18, 19
- SACAY, O.J. 1985. Small Farmers Credit Dilemma. National Book Store Corporation: Manila, Philippines. Pp. 2, 39, 41
- TAGANAS, P. 1979. Repayment deficiencies of agricultural loan in Bontoc, Mt. Province. BS Thesis. Benguet State University, La Trinidad, Benguet. Pp. 43
- TAYLOR, D.O., 1970. Explanation of Purpose Behavior. Cambridge University: USA. Pp. 78

WORLD BOOK ENCYCLOPEDIA. 2004.



# Appendix A

# SURVEY QUESTIONNAIRE

I. Gene	eral Information
Na	me (optional):
Ad	dress:Age:
Sez	x: Civil Status:
Ad	dress:
Ed	ucational Attainment:
(	) Elementary ( ) Post College
(	) Secondary ( ) Vocational
(	) College ( ) Others (specify)
Oc	cupation:
Plea pertain <u>Attiv</u> 1. 2.	tudes and Perceptions on Borrowing se indicate your degree of agreement that comes closest to your feelings and ing to your own action by checking the corresponding blank provided for. <u>tudes</u> Did you attend the Pre-Membership Education Seminar (PMES) conducted by the Cooperative where the loan policies were explained? <u>yes</u> no If no! Why? Do you read and understand first the Loan agreements before filling –up and submitting it to the cooperative for approval? <u>yes</u> no Do you submit all the necessary requirements before filling your loan? <u>yes</u> no
4.	Do you make plans where you will invest your loans before borrowing?
5.	If no! Why? Do you make plans where you will source out your payments and how you will pay your loans before borrowing? yes no How?
6.	Did you strictly use your all loans in what you have stated in the loan agreements?
7.	If not all, where do you spend it? Did you explain first the responsibilities of your co-maker/s before getting them? yes no
8.	Do you acquire loans in other lending institutions either private or public aside from the cooperative?



\_\_\_\_ yes \_\_\_\_\_ no

9. Do you consult first your family members or business partners before availing of loans in the cooperative?

\_\_\_\_\_ yes \_\_\_\_\_ no

10. Do you immediately use your loans upon getting it from the cooperative?  $\frac{10}{10}$  yes  $\frac{10}{10}$  no

If no, how many days/weeks /months that you handle before using it?

- 11. Are you satisfied with the services of the staff assigned in the loans section in your cooperative? \_\_\_\_\_ yes \_\_\_\_\_ no
- 12. Are you contented with the rates, mode/terms of payments of your loans? \_\_\_\_\_\_ yes \_\_\_\_\_ no
- 13. Are you contented with the time that your cooperative processes your loans? \_\_\_\_\_\_yes \_\_\_\_\_no

Perceptions

- 1. Membership in the cooperative is for the purpose of loaning only? \_\_\_\_\_\_ agree \_\_\_\_\_\_ uncertain \_\_\_\_\_\_ disagree
- 2. Borrowing from the cooperative is one way of patronizing it? \_\_\_\_\_\_ agree \_\_\_\_\_\_ uncertain \_\_\_\_\_\_ disagree
- 3. I borrow money for the sake of borrowing? \_\_\_\_\_\_ disagree \_\_\_\_\_\_ disagree

# III. Attitudes and Perceptions on Paying Loans

Please indicate your degree of agreement that comes closest to your feelings and pertaining to your own action by checking the corresponding blank provided for.

#### <u>Attitudes</u>

- 1. Do you pay your loans following the schemes you have agreed with the cooperative?
  - \_\_\_\_ yes \_\_\_\_ no
- 2. What makes or motivates you to pay your loans on time?
  - \_\_\_\_\_ to be able to avail of a higher loan
  - \_\_\_\_\_ to earn a good reputation in the cooperative
    - \_\_\_\_\_ to help the cooperative lessen its delinquency
- 3. How do you pay your loans?
  - \_\_\_\_\_ go to the office personally
  - \_\_\_\_\_ wait for the collector
    - \_\_\_\_\_ give to any members who go to the cooperative
- 4. Do you wait for reminder or notice letters before settling your loans?
  - \_\_\_\_\_ yes \_\_\_\_\_ no
- 5. What remedy/ies you undertake if you cannot pay your loans?
  - \_\_\_\_\_ resign in the cooperative and let the share capital be the payment
  - \_\_\_\_\_ sell properties
    - \_\_\_\_\_ go to the cooperative and ask for extension
    - \_\_\_\_\_ borrow outside
- 6. Are you satisfied when you pay your loans on time?



\_\_\_\_ yes \_\_\_\_ no

7. If you cannot pay your loans, to whom do you usually ask for financial help?

\_\_\_\_\_ co-makers

\_\_\_\_\_ family members

\_\_\_\_\_ borrow from other lending institutions

Perceptions

- 1. There are always been a problem in the processing of loan in the cooperative \_\_\_\_\_\_ agree \_\_\_\_\_\_ uncertain \_\_\_\_\_\_ disagree
- 2. Satisfied with the rate, charges, and term of payment in the cooperative. agree uncertain disagree
- Pay early to help solve the cooperative financial situation and at the same time the cooperative can lend to others.
  - \_\_\_\_\_agree \_\_\_\_\_uncertain \_\_\_\_\_disagree
- 4. Pay early to loan again. agree uncertain disagree

5. Pay early so that I will be given a reward.

6. Pay early so that I will be a member in good standing of the cooperative.

IV. Problems Encountered by Members that Affect their Performance in Loan Repayment.

Please check the problem you know that are encountered in the cooperative.

- 1. There are no field offices where the members located far from the cooperative could pay.
- \_\_\_\_\_2. There are no collectors who will regularly follow-up the payments of the members.
- 3. Low income as a result of low prices of the products of the members.
- \_\_\_\_\_4. The loan was used to other purposes.
- \_\_\_\_\_5. Poor services of the staff.
- 6. Some officers are not model to the members in the sense that they are also delinquent borrowers.
- \_\_\_\_\_7. The Loan agreements are not properly explained and informed.

V. What would you recommend to the cooperative that would improve your attitudes and perceptions on loan borrowing and repayment?

Please check the recommendation you like to be applied in the cooperative.

- <u>Continuously conduct information dissemination especially on loan policies.</u>
- \_\_\_\_\_The cooperative should be strict in implementing their loan policies to all members.
- \_\_\_\_\_The staff should be trained on how to deal properly with the borrowers.
- \_\_\_\_\_The cooperative should have a regular monitoring scheme to the loans of the borrowers.
- \_\_\_\_\_ The officers and staff should always maintain good relationship with the borrowers.

- \_\_\_\_\_ The officers should always be a role model by showing that they pay their loans on time.
- \_\_\_\_\_The cooperative should give incentives that would encourage better performance of the members.





## Appendix A Letter to the Respondents

## Benguet State University College of Agriculture DEPARTMENT OF AGRIUCLTURAL ECONOMICS AND AGRIBUSINESS MANAGEMENT La Trinidad, Benguet

January 2007

Sir/Madam:

Greetings!!!

I am a fourth year student of Benguet State University taking up Bachelor of Science in Agribusiness major in Cooperative Management. I am conducting my undergraduate thesis titled, "Practices and Perceptions of Member-Borrowers of Bad-ayan Buguias Development Multipurpose Cooperative Towards Loan Borrowing and Repayment", as partial requirements for graduation.

this connection, may I request a part of your time to answer the attached questionnaire. Your kind assistance will enable me to complete all the requirements in due time. Rest assured that all your answers will be kept confidential.

Thank you very much.

Truly yours,
FRANKLIN B. AGUSTIN

NOTED:

FLORENTINO B. LANDACAN Adviser



## Appendix B Survey Questionnaire

I. General Information on the Member-Borrowe
----------------------------------------------

Name (Optional)	
Occupation:	
What types of loan (accordi	ng to purpose) have you availed of from the Cooperative?
Agricultural Loans	Commercial Loans
Industrial Loans	Salary Loans
Emergency Loans	others, pls. specify
How many times have you a	availed of loans from the Cooperative?
Once only	thrice
twice	more than thrice
II. Practices on Borrowing	
Did you make a project proj cooperative?	posal on where your loans should be used before borrowing at the
Yes	No
If no, why? lack of kno	owledge to do
it is not re	
others, pls	specify:
Did you consult your family cooperative?	members or business partners on availing of loans at the
Yes	No
I persona I just fill I let some I never re	the loan agreements to you, what did you do? ally read it and understood ed-out the information and submitted to the cooperative ebody to fill-out the information ead it as specify
your loan?	bomit all the loans requirements in the cooperative before they released
Yes If no, what are those	No requirements you have not submitted?
Did you ask for technical ac	lvice regarding your project from the cooperative staff?
Yes If yes, what had you	No ask?
Did you explain the respons	bilities of your co-makers or guarantors when you called them?
Yes	No
Did you use your loan for t	he purpose/s you stated in the loan agreement?

Yes \_\_\_\_\_ No \_\_\_\_\_ If no, why? \_\_\_\_\_



Do you have loans from other cooperatives or lending institutions? Yes No If yes, what are your reasons for availing of loans from other cooperatives/lending institutions?
Upon releasing your loans, did you use it immediately in your project? Yes No If no, why?
Do you make savings deposits and add your share capital in the cooperative as a security of you loans?
alwayssometimesnever
III. Practices on Loan Repayment
Do you pay your loans following the mode of payment you have agreed with the cooperative?alwayssometimesnever
How do you pay your loans? go to the cooperative personally through the collector give it to any member who goes to the cooperative others, pls specify
Do you ask for and keep your official receipts and other documents showing your payment of your loan?
Are you maintaining a complete record of your payments?
What actions would you undertake if you could not be able to pay your loans on time in the cooperative?sell propertiesask the cooperative to restructure the loanborrow from friends, neighbor or other cooperativesask the cooperative to offset with the savings or share capitalresign in the cooperativeothers, pls specify:
Do you give attention and respond promptly to the reminder or notice of your cooperative regarding your payments?alwayssometimesnever
Have you been exhausting all possible remedies just to be able to pay your loans in the cooperative on time?alwayssometimesnever
IV. Perceptions on Borrowing
Why did you borrow from your cooperative? it is a way of patronizing the service of the cooperative lesser interest rates and other fees the staffs are friendly the time of the processing the loan is short the loan ceiling is higher others, pls specify



	v do you describe the staffs who are assigned in the loan's section of your cooperat	ive?
	they are friendly not friendly	
	they are courteous at all times not courteous	<b></b>
	they are helpful and accommodatingnot helpful and accommoda	ting
a	others, pls specify	
How d	v do you rate the service of the staff?	
	Yes No	
	If no, why?	_
•	you agree/disagree with the following terms and conditions of the loans offered by perative?	your
	Yes No	
What	at can you say about the time consumed by your cooperative in processing your loa too long enough short	ıns?
V. Per	Perception on Loan Repayment	
Why d	y do you pay your loans on time?	
•	to be able to avail of a higher loan	
	to earn a good record or reputation in the cooperative	
	it is a responsibility of a borrower	
	for the cooperative to generate an income	
	so that other members have something to borrow	
	to get a reward or incentive from the cooperative	
	others, pls specify	
	oulers, pis speen y	
Do vo	you believe that loans from the cooperative should be paid first before paying the	loans from
-	ber sources?	Ioans IIom
other		
	fully agreedisagreedisagree	
st cc ma n a	v do you describe your collector or person in-charge in the collection in your cooperative strict in implementing the policy in the collection not strict in the collection courteous in collecting not courteous maintains integrity and credibility has no integrity and credibility has no integrity and credibility has no integrity and credibility has maintains complete and accurate collection record others, pls specify:	
	erally, how would you rate the collectors of your loans? very goodgoodpoor	
	at are the areas you recommend for the improvement of the staff in-charge i ection? strategies in collection character	n the loan
	relationship with the borrowers	
	recording of payments	
	others, pls specify	
Does y	s your cooperative maintains an accurate and complete record of all your payment alwayssometimesnever	s?



VI. Problems Encountered by Member-Borrowers that Affect their Performance in Loan Repayment

- \_\_\_\_\_there are no collectors who will regularly collect the payments
- \_\_\_\_\_\_there are no field offices where the borrowers could pay especially those who are located very far from the coop office
- \_\_\_\_\_the cooperative's record does not conform to the member's record
- \_\_\_\_\_the term and conditions of the loans are not properly explained to the borrower
- \_\_\_\_\_low income because of low prices of the products of the members
- \_\_\_\_\_Some officers and staff set bad examples to the member-borrowers for they are delinquents
- \_\_\_\_\_very poor services of the staff
- \_\_\_\_\_the loan was not used properly

VII. What would you recommend to the cooperative that would improve your attitudes and perceptions on loan borrowing and repayment?

- \_\_\_\_\_conduct regular information dissemination on loan policies of the cooperative
- \_\_\_\_\_strict implementation of loan policies to all member-borrowers
- \_\_\_\_\_the staff in-charge in loans should undergo trainings on loan processing and collection
- \_\_\_\_\_regular monitoring of the loans of the member-borrowers
- \_\_\_\_\_officers and staff should always be good model by paying their loans regularly
- \_\_\_\_\_conduct continuous education to the member-borrowers on their duties and responsibilities
- \_\_\_\_\_there must be rewards or incentives given to the member-borrowers who have good credit record



